



Fleetwood Town Council

Onward to a Better Future

**Full Council Meeting to be held on Tuesday 31st March 2026
at 7pm in the North Euston Hotel**

Councillor Cheryl Raynor, Chairman – Signature:

Minutes

4446	Opening of the meeting. <i>Chairman</i> <i>Present; Chairman Councillor Cheryl Raynor, Councillors Moliner, Smith, R Raynor, Jones and Shaw</i> Mrs Rebecca Hove was introduced to the meeting, as our new Assistant Clerk. Mrs Hove has been in post since October 2025.
4447	To receive apologies for absence. <i>Chairman</i> Apologies have been noted and recorded for Councillors H Swatton, K Nicholson, A Craig, J Kurukuvadua and M Belshaw. Not Present: Councillors Stephenson and Martin
4448	To record Disclosable Pecuniary Interests from members (including their spouses, civil partners, or partners) in any item to be discussed. Committee members MUST NOT make representations or vote on the matter therein. <i>Chairman</i> NONE
4449	To record Other (Personal or Prejudicial) Interests from members in any item to be discussed. Committee members should state if they need to bar themselves from discussion and voting on any related matters. <i>Chairman</i>. Councillor Jones has barred herself from the Grant Aid item, re Royal British Legion Fleetwood
4450	To review and accept the minutes of the meeting on Tuesday 27th January 2026 and Chairman to sign them. <i>Chairman</i> Accepted by all present. Approved by Councillor R Raynor Seconded by Councillor M Moliner
4451	To receive an update on Planning Applications. <i>Councillor David Shaw, Planning Ambassador</i> Opening Councillor Shaw advised there wasn't a lot that needed our attention or

	objections. However, attention was needed for the application re 16 Queens Terrace. 8 Windsor Terrace is being changed into three self-contained flats (this is not classed as an HMO) 100 Princess Way have applied to change the roof to a 20-degree angle If anyone has any objections please do report them; however as advised when I opened, the bulk of items are simple.
4452	Update from United Utilities re Rossall Pipeline – <i>Iain Pilling, Area Engagement Lead, and Laura Conroy, Delivery Manager, United Utilities</i> In terms of pipeline, we've had two bursts, one in 2023, the other in November 2025. It is a live pipeline, which is in continual use; therefore, we're having to build a new pipeline. To do this, we are using a tunnelling technique, we need to go as deep as we possibly can. Originally, we had seven shaft locations along the way. We are trying to follow the existing shaft locations as much as we possibly can. In December we started our ground investigation works. We've had to take out 100 trees at Broadwater, and one of the reasons for this was for timing, as we're approaching 'bird nesting' season. We have a robust plan now for moving forward. Over the next year or so, we'll start to see the growth of the trees coming back. We are working closely with Wyre Borough Council on this. Our long-term plan is to make the woods a much kinder, environment. The shafts will be completed early May (approximately 14m deep). We believe that this would have been a three-year project, however, since starting in January, we're confident we will be able to conclude within 11 months. Community drop ins are taking place; the next one is on April 15th, at Fleetwood Rugby Club. Questions were taken from Members of the Public. Councillor Jones offered to visit the site with William Hargreaves. Suggestions for who could use the mulch from the trees at Broadwater Woods are to be given to the Town Council Staff.
4453	To advise (and note) Councillors of updates to Allotment Agreements – Rebecaa Hove, Assistant Clerk Since joining the Council in October, RH has been working solely on an overhaul of the Allotment paperwork, including changes to the Tenancy Agreement, streamlining processes which will protect the Council more. I've worked a lot with Dan Munro on this.

	The Waiting List has been overhauled as well and is now in a more manageable state as well. Tenants have had letters issued to them, advising that their plots need to be brought up to standards, and have twelve months to do so. The changes, including the new tenancy agreement, was accepted by all present. Approved by Councillor C Smith Seconded by Councillor R Raynor
4454	To ask the Council to approve the quote submitted for the reduction of the conifer hedge to a uniform height – <i>Chairman, Town Clerk and Assistant Clerk</i> This Company carried out the initial works for the Council at the start of the year, and were by far, the cheapest of the quotes received then. Councillor R Raynor and S Munro (Town Clerk) carried out due diligence on this company. The level of work produced at the start of the year, was to a very high standard. Despite this money not being in the precept budget, it was agreed that this job was needing done. This proposal was accepted by those Councillors present. Approved by Councillors R Raynor Seconded by Councillors A Jones
4455	To adjourn the meeting for a period of public participation. Please note the council cannot make any decisions on any matter raised, which has not already been included in the formal agenda. <i>Chairman</i> - Wyre Borough Council needs to give Fleetwood Town Council more responsibility and money, particularly to allow them to invest in buildings like Marine Hall which was purposely built for the people of Fleetwood. The 'draft' upgraded Marine Hall plans are ok (available on Wyre Borough Council website), but the vision, of having a café on the first level, for example, looking out over Morecambe Bay is much more appealing to the residents of Fleetwood. - Waste Heat Recovery, to heat the Marine Hall (two years ago the heating costs went through the roof) costs a ridiculous amount of money; it was suggested that the Marine Hall could be heated, free, by piping the heat from the leisure center through to Marine Hall. - Fleetwood Market Heating System (Wyre applied to the Government for funding), with the air source pump heating is not working. There are only two covered markets left in Lancashire now. MOP advised the meeting that the two drop-in sessions at the Rugby Club (discussed earlier by United Utilities) will have drone footage of the works that are taking place available. The drop-in sessions are April 15th and May 13th, between 10am and 7pm MOP asked if there was any conservation report available yet for 16 Queens Terrace, that Councillor Shaw mentioned in his planning update. Councillor Shaw

	offered, and accepted by the Council, to write to Wyre Borough Council for an update.
4456	To reconvene the meeting - <i>Chairman</i>
4457	To receive the Grant Aid Application on behalf of The Royal British Legion – Fleetwood Branch – <i>Chairman</i> David Jones, Vice Chair of the Royal British Legion Fleetwood Branch, introduced himself to the Council, and gave an overview of how the town supports Veterans. Christine Parry, Treasurer, advised that she is responsible for ordering the Standard Flag. For a bronze standard, the poles to carry, sling / brass bucket etc we've tried to keep it to a minimum. We've got fund raising planned, including a tombola at the market, and a social night. We're waiting on our bank account being assigned from Head Office. The Council proposed a payment of £1000.00 and accepted by all present. Approved by Councillor R Raynor Seconded by Councillor C Smith Action: S Munro to liaise with D Jones / C Parry around payment of grant.
4458	To receive the Grant Aid Application on behalf of The Fleetwood Carnival – <i>Chairman</i> Cheryl Walkington, Fleetwood Town Carnival. This year is all about saving the carnival; previous years have been hampered by lack of funding, weather and poor numbers. Last year, we won Queen of Queens, which is carnivals across Fylde. 2026 marks 115 years since the first carnival and I appreciate that costs are rising, but I'd like to go all out this year, hence why I'm asking £5000. After a discussion, it was proposed to offer £4500, which was accepted by all present. Approved by Councillor C Smith Seconded by Councillor R Raynor S Munro to make payment week commencing 6th April 2026
4459	To adjourn the meeting for a second period of public participation. Please note the council cannot make any decisions on any matter raised, which has not already been included in the formal agenda - <i>Chairman</i> MOP asked about the land opposite the Sea Cadets, and what is being done by Balfour Beattie to tidy it up after all, it was their mess. Chairman C Raynor, agreed, indicating that after a recent visit to it, she noted it was full of glass and not fit for purposes. Continuing, she said she had been in contact with Balfour

	Beattie regarding this matter and will continue to liaise with them until they act.
4460	To ask the Council to approve the retainment of MYHR for a further 12-month period, and along with the price increase – <i>Town Clerk, Shirleyanne Munro</i> S Munro gave a brief overview as to why MYHR were appointed last year and the work that they have helped with to date. Continuing S Munro said that she is currently preparing a staff handbook which will contain numerous policies that she has written; which have been sent to MYHR for legal sign off. S Munro suggested that once this project is completed, there won't be a need to retain HR. It was proposed that we review the situation in October and make a decision then. This was accepted by all present. Approved by Councillor D Shaw Seconded by Councillor R Raynor
4461	To consider and approve the monthly Finance report for <i>November and December 2025</i> (removed from last month's papers due to formula error on spreadsheet) – <i>Chairman / Town Clerk</i> To consider and approve the monthly Finance report for January and February (tabled) 2026 – <i>Chairman / Town Clerk</i> All reports were accepted by those present. Approved by Councillor C Smith Seconded by Councillor D Shaw
4462	To note and consider the date and time of the next Full Council Meeting on Tuesday 28 th April 2026 at 7pm – <i>Chairman</i>